



Maintaining Certified Coach Status



Requirements? On-going

Strategic Design Question: Ongoing Requirements



- Like most certifications, the CDA Coaching Program requires a certain level of continuous education credits. Once someone becomes a Certified Coach they will need to continue to keep their skills up to date.
- The CDA Coaching Program uses a flexible "point" system to make it easy for Certified Coaches to stay involved and focus on things they think are most appropriate for them
- CDA Coaches must earn 10 total points of continuing education credit and/or equivalent leadership as a CDA Coach over a one-year period
- See charts on next two slides



Options and Requirements (High Level Summary)

Actively Mentoring a CDA Coach Candidate

Creation of a new Vested tool/resource

Author/Primary Contributor to a White Paper

Category/Purpose	Options for Earning Points	Requirement
Stay Fresh on New	Take new or significantly updated courses and pass associated quiz on key concepts	Required: Must pass w/80%
Content	Attend the CDA Conference Attend Virtual Program Event (4-6 events per year are typically offered)	Must earn 4 points from these two options
Stay Fresh with Skills by Doing	Successfully implement a Vested Deal Successfully implement a relational contract Lead Role in a Vested related initiative - Use RFPartner process through Award phase (supplier selection) - Facilitated Governance/Standing Neutral - Deal Review/Health Check - Awareness Workshops (any kind) - SBM Workshop - CaT	Must earn an additional 6 points from any of these remaining options. See next page for points.
Leadership Role in the Educating Others	Participate in Ask the Expert Panel Publish an article / Give a presentation at industry event about Vested/relational contracting/SBM, etc. Lead a workshop at CDA Conference / Lead an Ask the Expert session Author/Primary Contributor to a Case Study	







Thought leadership

to support others

Options and Requirements (Detailed Points)

Category/Purpose	Options for Earning Points	Effort	Impact	Total Points	
Stay Fresh on New	Mandatory - Take new or significantly updated courses and pass associated quiz on key concepts				
Content	Attend the CDA Conference	3	3	9	
	Attend Virtual Program Event (4-6 events per year are typically offered)	1	1	1 per event	
Stay Fresh with Skills by Doing	Successfully implement a Certified Deal	5	5	25	
	Successfully implement a Vested Deal	5	4	20	
	Successfully implement a relational contract	4	3	12	
	Lead Role in a Vested related initiative				
	- Use RFPartner process through Award phase (supplier selection)	4	3	12	
	- Facilitated Governance/Standing Neutral	2-3	4	8-12	
	- Deal Review/Health Check	3	3	9	
	- Awareness Workshops (any kind)	2	2	4	
	- SBM Workshop	2	2	4	
	- CaT	2	2	4	
	Participate in Ask the Expert Panel	1	2	2	
1	Publish an article / Give a presentation at industry event about	2	3	6	
Leadership Role in	Vested/relational contracting/SBM, etc.		3	6	
the Educating Others	Lead a workshop at CDA Conference / Lead an Ask the Expert session	2	3	6	
	Author/Primary Contributor to a Case Study	3	4	12	
	Actively Mentoring a CDA Coach Candidate			Qualify	
Thought leadership	Author/Primary Contributor to a White Paper	3	4	12	
to support others	Creation of a new Vested tool/resource	1-3	5	5-15	





Submit Your Work



- To earn your points for continuing education credit and/or equivalent leadership, you must submit proof of your work/participation
- For each activity, please make a separate submission, following the directions on the Materials Tab
- The submission should include (on the first page):
 - Your name
 - The title of the "Option for Earning Points" for which you are submitting (per the table on the previous page)
 - Expected credit (per the table on the previous page)



Example

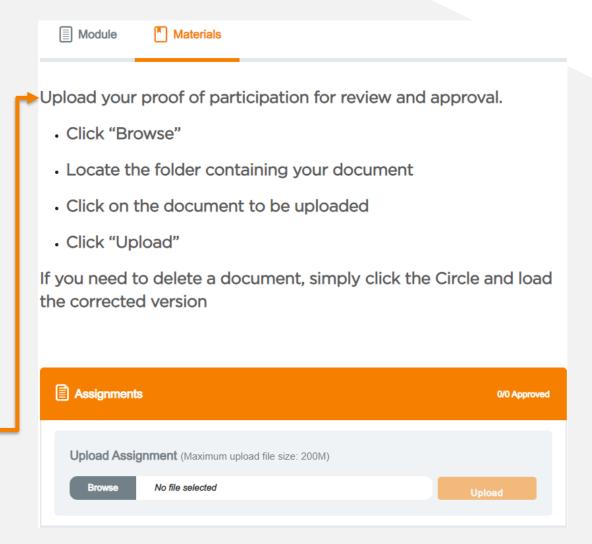


To get credit for a CaT Assessment

- On the cover page of your deliverable, add
 - Your Name
 - CaT
 - 4 points



 Submit the final deliverable, following the directions on the Materials Tab







Staying Certified – Financial Requirement



- There is no additional cost to Stay Certified, but you must maintain your enrollment in the 501 CDA Coach Continuing Education Course
 - This is the annual fee of \$150
- If you withdraw from the 501 CDA Coach Continuing Education Course, you effectively withdraw from the 503 Staying Certified Course, and your CDA Coach Certificate will expire at the end of the year





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